



# ACADEMIC CATALOG

**2003 – 2005**

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Christian Life College reserves the right to change without notice any statement in this publication concerning, but not limited to, rules, policies, tuition, fees, professors, curricula, and courses.

For over fifty years, God has been preparing some of the finest people to serve the cause of Christ through the ministry of Christian Life College. As each school year begins, we pray Paul's prayer for excellence found in Philippians 4:8 for everyone who pursues his or her training with us. We are ready to help you prepare for servant leadership and fulfill the cause.

Christian Life distinguishes itself academically through a highly respected faculty and challenging curriculum. A setting is provided that not only is conducive to study but also offers a happy family-like environment. We want an environment where Christ is the center of everything we do.

We invite you to take a closer look - to review this catalog to answer any of your questions. Visit us at Christian Life - to sense the warmth and heart of our faculty, the excitement on the campus that is infectious, and the presence of the Holy Spirit moving among our students.

If you are a recent high school graduate or adult learner and you feel God is leading you to prepare yourself, we are committed to give you the best we have to offer. Our admissions office is ready to assist you.

Get ready to make a difference in your world through Christ.

Cordially,

A handwritten signature in cursive script that reads "Harry Schmidt".

Harry Schmidt  
President

## **Accreditation and Recognition**

Christian Life College is a category II accredited institution (Associate and Bachelor of Arts) with the Transnational Association of Christian Colleges and Schools. TRACS is recognized by the Department of Education as a nationally approved accreditation association and the college's accredited status places it in the listing of the U.S. Higher Education Directory. Accreditation indicates that the institution has provided evidence that it is in substantive compliance with the Standards and Criteria for accredited status; that it has been peer evaluated after completing a self-study; and that in the professional judgment of an on-site evaluation team and with the approval of the Accreditation Commission, it is determined to be providing quality instruction, student services and adequate facilities. TRACS was established in 1979 to promote the welfare, interests, and development of postsecondary institutions, whose mission is characterized by a distinctly Christian purpose. TRACS encourages affiliated institutions to develop its own distinctives, while providing quality postsecondary education within the context of spiritual development. TRACS institutions place emphasis on high academic standards as well as Christian values.

**Transnational Association of Christian Colleges and Schools**  
**P.O. Box 328, Forest, Virginia 24551**  
Phone (434) 525-9539  
Fax (434) 525-9538  
[www.tracs.org](http://www.tracs.org)

1950 – Founded

1954 – Incorporated in the State of Illinois as a non-profit corporation.

1956 – 1977 Chicago Bible College (6007 N. Sheridan Road and 1043 W. School Street)

1977 – Chicago Bible College relocates to Mount Prospect

1981 – Chicago Bible College becomes Christian Life College

1984 – Process of degree-granting authorization begun

1987 - Approval as a degree granting institution by the Illinois State Board of Higher Education

1996 – Pre-accredited status (Candidate for Accreditation) with TRACS

2002 – Accreditation with TRACS, a CHEA (Council for Higher Education Accreditation) and United States Department of Education recognized accreditation agency

## History

Christian Life College had its beginning over 50 years ago as the Chicago Bible College. Even before 1950, annual sessions were held in connection with the ministry of Philadelphia Church, a local church in Chicago. This local church Bible School came to birth as other churches in fellowship with the Philadelphia Church began to send young people to study God's Word in Chicago. The concept of a Bible College grew until a four-year program was eventually implemented.

After several years, it was decided that the period of training should be lengthened into two short-term semesters. It became known as the Chicago Bible College, the name it retained until June of 1981.

In 1950 the institution became a full-time school for the purpose of training pastors, evangelists, missionaries and Christian workers. Chicago's Philadelphia Church served as the earliest sponsor and became the initial training ground for men and women entering the ministry. By 1954, the school had been incorporated as a state-recognized institution and had expanded its curriculum to include a solid four-year ministry training program.

In 1956, it was agreed by the church and college that the school was to become separate from the church in location, policy, and administration. Chicago Bible College moved into a new home on December 1, 1956 at 6007 N. Sheridan Road in Chicago. After a number of years at this beautiful mansion home on the shores of Lake Michigan, the larger facilities of the Lake View Covenant Church were purchased by the college. This former church and classroom facility also included a 3-story apartment building used as a dormitory. This 1043 W. School Street location became home for the Chicago Bible College for the next 15 years.

The fall of 1976 brought startling changes for the ministry of C.B.C. when Dr. Russell Meade, President since 1954, passed away. Upon Dr. Meade's death, Rev. Robert J. Anderson was appointed to serve as interim president from 1977 to 1981. Rev. Daryl Merrill, then the Vice President and Academic Dean of the College, had become the pastor of Christian Assembly Church in the northwest suburbs of Chicago. This church grew under the blessing of the Lord and expanded until they secured facilities of a newer type—a school being closed in Mt. Prospect, a suburb northwest of the city. In the summer of 1977, the college board of directors voted to leave the older, city location to share newer facilities with Christian Assembly Church. God blessed this move with an increased enrollment and enlarged faculty. The curriculum was also expanded to include evening studies.

In 1984 preparation began for degree-granting approval with the Illinois State Board of Higher Education. Two years later the first phase of this application was filed. On May 5, 1987, Christian Life College was approved by the State of Illinois, Board of Higher Education to grant Associate of Arts and Bachelor of Arts degrees in Pastoral Studies, Christian Education, and Music Ministry.

Christian Life College began a self-study process in 1996 with the goal of working toward full accreditation.

After serving as college president for fifteen years, Reverend Daryl Merrill resigned in January of 1996. He was elected as chairman of the Board of Directors and President Emeritus. Reverend Harry Schmidt, former Executive Vice President of the College was installed as President in May of 1996 and has served since that time in the office.

After the submission of a self-study and an on-site peer evaluation team visit, in November, 1997 Christian Life College gained candidate status with the Transnational Association of Christian Colleges and Schools. Four years later, a second institutional self-study document was submitted and a five-member evaluation team visit was hosted in October, 2001.

On March 20, 2002 by a unanimous vote by the accreditation commission, Christian Life College earned accredited status with TRACS which itself is recognized by both the United States Department of Education and the Council for Higher Education Accreditation (CHEA).

### **Location & Facilities**

Christian Life College is located in the greater Chicagoland metropolitan area known as the Crossroads of America. Situated in beautiful Mt. Prospect, a northwest suburb of Chicago, the College location provides many distinctive advantages. The Lake Michigan shoreline is host to the cultural center of the mid-west. The Art Institute, Field Museum of Natural History, Adler Planetarium, Shedd Aquarium and Navy Pier are world famous points of interests. Just minutes from O'Hare International Airport, the area strategically offers students opportunities for observation and experiences in all phases of Christian Ministry. Chicago has historically been a world business center generating many employment possibilities for students who must work to help finance their education and training.

### **Philosophy of Education**

Christian Life College centers its educational ministry in God. God is Creator, Redeemer and source of all truth. He desires to communicate Himself and has done so through His Son, Jesus Christ, His Spirit and the written Word. All educational programming is designed with the purpose of knowing God.

Humankind, created by God in His own image, is separated from God by sin. Through the death and resurrection of Christ alone, regeneration is made available to all. When by grace through faith, someone is regenerated, they have the ability to discover God and His truth. Truth must be learned, not with humankind at the center. CLC strives to provide education that views the student, not as a machine to be programmed, but as a living creature to be formed by God's Spirit. The instructor is a vessel of the Holy Spirit and education is a process of growth in a student's life by the work of the Holy Spirit.

Seven essential elements outline Christian Life College's educational philosophy. These seven elements reflect both the spiritual and academic dimensions of CLC's educational programming. In the academic area the elements are Spiritual growth, Cognitive growth, and Affective growth. In the spiritual area the elements are Biblical authority, Spirit-filled life, local church ministry, and character-directed ministry.

### **Spiritual Growth**

CLC views its students as individuals filled by the Spirit of God. Ministry responsibilities are not just technical activities, but demand sensitivity to the direct leading of God's Spirit. Ministry responsibilities also demand spiritual maturity and integrity. Thus all educational programs at CLC contribute to a student's growth. A dichotomy does not exist between the academic and spiritual, rather the spiritual integrates into all dimensions of educational progress.

### **Cognitive Growth**

Higher education requires cognitive growth. Information-gathering, reasoning ability, decision-making and thought analysis are all critical ingredients in the equipping of a student for ministry. CLC places a high value on the intellectual progress and development of its students. Educational programs are designed with a strong emphasis placed on cognitive growth and outcomes.

### **Affective Growth**

Students are not just intellectual and spiritual beings. They are created by God with emotions as well. Educational programs must include the affective domain in its design. CLC integrates affective elements into academic, spiritual, and social dimensions of educational programming.

### **Biblical Authority**

Christian Life College affirms the verbal, plenary inspiration of the Bible in its original autographs. The Bible is the Word of God. It serves as the ultimate voice of authority concerning questions of faith and human practice. Every student attending Christian Life College receives considerable training in the Word of God, indicating that Bible content forms the essential core of the curriculum. Handling the Word of God correctly and putting into practice the spiritual precepts of Scripture are understood principles for every student

## **Spirit-filled Life and Worship**

Christian Life College has its theological roots in the American Pentecostal and Charismatic movements. This position maintains that modern believers should expect to experience the same gifts of the Spirit that were manifested among the earliest Christians. The spiritual gifts are given for the edification of the church.

"Now to each one the manifestations of the  
Spirit is given for the common good."  
(I Corinthians 12:7)

Christian Life College believes that the Holy Spirit directs the worship ministries of the church. Students are led into worship as attention is drawn to the presence of Christ. Praise and worship are a normal part of the daily activities at CLC.

## **Local Church Ministry**

Christian Life College accepts the theological and the traditional view that there is ultimately only one, holy, universal Church that consists of every believer in every age. In its concrete form, it is expressed in the existence of the local church. The local church manifests all gifts and functions ascribed to it by the Scriptures, and thereby is to be respected as the authoritative voice while it performs the will of God.

The local church provides the source from which students are sent to college, the practical training ground while students attend classes, and the means by which students find ministry upon graduation.

"I will build my church, and the gates of  
hell will not overcome it." (Matthew 16:18b)

## **Character-Directed Ministry**

Students attending Christian Life College are urged to seek the will of God for their personal vocational direction, while paying particular attention to individual character development. Students are encouraged to "lift their vision high" as they continue in school. Learning to seek God's plan and to establish concrete goals are central in the educational experience at Christian Life College. The administration provides personal guidance to assist the student in his/her spiritual life and to help him/her pursue vocational goals through career counseling. Students also learn that living a "separated life" means more than acting spiritual. The sanctified life gives witness to unbelievers and believers alike that Christians can evidence a lifestyle that is

dedicated, respected and conformed to the standards of the Biblical texts. Exemplary conduct is the norm at Christian Life College.

## **Purpose Statement**

The purpose of Christian Life College is to glorify God through equipping the local church to fulfill its Divine Commission. Christian Life College equips the local church by educating individuals who have the call of God on their lives for ministry. Ministry preparation is provided in a Biblically based, Spirit-filled environment, developing men and women to lead the Pentecostal/Charismatic church in the world.

## **Objectives**

The objectives of Christian Life College are designed from its purpose statement.

1. To develop students who possess a mature relationship with the Lord Jesus Christ. This objective is identifiable by:
  1. a lifestyle that is conformed to the moral standards of Scripture
  2. personal spiritual disciplines such as prayer, Bible study, obedience and church fellowship
  3. a Spirit-filled life exemplifying the fruit of the Holy Spirit
2. To develop students capable of intellectual activity. This objective is identifiable by:
  1. a commitment to the authority of God's Word and a thorough knowledge of the Word
  2. an integrated Christian worldview, which applies the eternal truths of Scripture to the contemporary setting
  3. an awareness of Christian history and its implications to the contemporary church
  4. an ongoing desire to seek further knowledge and understanding for lifelong learning
  5. an ability to think critically, communicate clearly and defend objectively
3. To develop students equipped to serve the church in leadership capacities. This objective is identifiable by:
  1. an intimate knowledge of his/her calling and gifting and his/her function in the local church
  2. a demonstration of leadership skills needed to function effectively as pastors, teachers, missionaries and church leaders
  3. an understanding of God's design for the church and His plan for evangelization
  4. personal vision and mission for ministry in an attitude of humility and grace

## **Statement of Faith**

### **I. The Inspired Scriptures**

We believe in the verbal, plenary inspiration of both the Old and New Testaments in their original autographs (II Timothy 3:16, 17; I Peter 2:2; II Peter 1:21).

### **II. Special Creation**

We believe that God created all things in time and space by the power of His Word. The events of the creation week are literally and historically true and we believe in the Biblical record, including the literal existence of Adam and Eve as the progenitors of all people, the literal full and resultant divine curse on the creation the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel (Genesis 1-11; John 1: 1-3; Colossians 1:16; Hebrews 1:1-3, 11:3).

### **III. The Godhead**

We believe in one Triune God; God the Father, Son and Holy Spirit. As a person of the Divine Trinity, God, the Father is spirit, infinite, sovereign, eternal, unchangeable in all His attributes. He is worthy of honor, adoration and obedience (Genesis 1:26; Deuteronomy 6:4; Isaiah 48:16; Matthew 28:19; II Corinthians 13:14; I Timothy 1:17; John 4:24).

### **IV. Man and Original Sin**

We believe that man was created in the image of God, historically fell in Adam and now the entire human race shares in total depravity (Genesis 1:26, 3:1-24; John 3:3-6; Romans 5:12, 19; Ephesians 1:7; 2:1-5).

### **V. The Person and Work of Jesus Christ**

We believe that Jesus Christ is the eternal Son of God, born of the Virgin Mary, lived a sinless life, suffered and died a substitutionary death on the cross for the sin of the world, (Isaiah 7:14; Matthew 1:21-23; Luke 1:26-35; John 5:19, 36; 8:26; Acts 10:38). After His literal, physical death as a redemptive sacrifice on the cross, Jesus Christ was literally and historically resurrected and ascended bodily into heaven where He ever lives to make intercession (Acts 2:32, 36; Ephesians 1:7; I Corinthians 1:17,18; 15:1-4; II Corinthians 5:21; I Peter 3:18; I John 2:2; Hebrews 4:14-16, 7:25).

### **VI. Salvation**

We believe that salvation is the gift of God by grace alone and is received through personal faith in the Person and finished work of Christ (John 3:16; Romans 5:8; 6:23; Ephesians 2:4-10; Acts 2:38,16:3; Hebrews 6:1).

### **VII. The Person and Work of the Holy Spirit**

We believe in the person of the Holy Spirit, fully God, convicting, regenerating and sanctifying the indwelt believer to live a holy, Christ-like life (John 16:7, 8; 3:3-6; Acts 5:3, 4; Romans 8:1-6,8, 9; Galatians 5:17-22; I Corinthians 6:11; I Peter 1:2). The promise of a personal baptism in

the Holy Spirit is evidenced by subsequent gifts which empower the believer for a victorious life, the edification of the church and the evangelization of the nations (Matthew 3:11; Mark 16:20; Luke 11:13, 24:46-49; John 7:38, 39; Acts 1:5, 8, 2:4, 32, 33, 39, 5:32; I Corinthians 12-14).

#### VIII. The Nature and Ordinances of the Church

We believe in the New Testament pattern of a local church: indigenous, self-supporting, self-governing and self-propagating. The ordinances of Christ include water baptism by immersion for believers only and the Lord's supper (Acts 1:4-8; 2:42-47; 5:32-35; 6:1-6, 13:2, 14:23; 20:28; I Corinthians 1:2; 1:26; 12:26, 27; Ephesians 4:11; Colossians 1:18; I Timothy 3:1-13; Titus 1:5-9).

#### IX. Divine Healing

We believe in healing as a provision of God in answer to believing prayer (John 14:13,14; I Corinthians 12:9; James 5:14-16).

#### X. The Second Coming of Christ and the Last Days

We believe in the personal, visible, Second Coming of Jesus Christ which is the "blessed hope" of the church; the bodily resurrection and final judgment of all mankind resulting in eternal death for the wicked in a place of eternal punishment which was prepared for Satan, (a personal, malignant being who acts as tempter and accuser). All who die outside of Christ shall be confined in conscious torment for eternity, whereas those who die in Christ are saved and shall receive eternal reward in the presence of God (Matthew 24:30-46; Acts 1:9-11; I Corinthians 15:51, 52; I Thessalonians 4:16-18; Titus 2:13; II Peter 3:13; Revelation 11:15; 20:4-6, 11-15; 21:1-4).

Christian Life College welcomes applicants who seek a Christian education in a Spirit-filled, strong academic environment. CLC graduates are found in a variety of active, ministries. Students come to CLC not only for an education, but also for ministry preparation.

### **Nondiscrimination Policy**

Christian Life College admits students of any race, color, nationality, physical handicap, sex, age, marital status and denominational affiliation. All students enjoy equal access to school administered programs. In all other areas, Christian Life College reserves the right to deny admission.

### **Americans with Disabilities Act**

The American Disabilities Act of 1990, as amended, and its implementing regulations provide that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity. The Act and regulations also require an entity to make reasonable modifications in policies, practices, or procedures when modifications are necessary to avoid discrimination on the basis of

disability, unless the public entity can demonstrate that making modifications would fundamentally alter the nature of the service, program, or activity. If you are an individual with a disability who may require assistance or accommodation in order to participate in or receive the benefit of a service, program, or activity, or if you desire more information, you may contact the Academic Dean.

## **Admission Procedures**

To apply for admission to Christian Life College, each applicant must submit to the Admissions and Records Office the following items.

1. Application for Admission
2. Transcripts of all high school and/or college credits or GED scores. Applicants who have been home schooled must submit a document from a recognized educational agency.
3. ACT scores from the American College Testing examination - Scores are used for placement in specific courses.
4. Pastor's Reference Form - This must be completed by one of the pastors in the applicants local church who has known the applicant at least six months and is not a relative.
5. Two (2) personal references not related to the applicant.
6. A written testimony including reasons why the applicant would like to attend Christian Life College.
7. One (1) personal photograph.
8. Certificate of Immunity or health form supplied by the Admissions Office.
9. A twenty-five dollar check for the application fee. Since this fee is applied toward the cost of processing, it is non-refundable.

All credentials and materials submitted to the college become the property of Christian Life College and will not be returned to the applicant.

## **Applicant Notification**

Careful consideration is given to a number of factors in reviewing applications. Admission decisions are made on the basis of the candidate's academic record, character, purpose and aptitude, and likelihood of success in the CLC program. Upon receiving the required forms, the applicant will be notified concerning acceptance or non-acceptance.

## **When to Apply**

Early application to CLC is always advisable. If you are a high school student, you may submit your application at the end of your junior year. Application files for admission must be completed by August 1 for the fall semester and December 1 for the spring semester.

Applicants should plan to commence studies in the fall semester if possible. The schedule for some students entering at the beginning of the spring semester may have irregularities because some subjects are designed to follow fall prerequisites.

Students may request financial aid application and information from the Financial Aid Office when making application for admission.

### **Admission Policies - Conditional Admission**

Admission may be given to certain otherwise qualified students whose scholastic record shows some deficiencies. During the first semester, such a student is placed under academic restriction. The student may gain good standing after one semester of satisfactory enrollment in a specially-arranged class schedule.

If some of the admission materials are lacking at the beginning of one's first semester, the applicant may be given only provisional admission until the applicant's file is complete. All admission requirements must be submitted to the Admissions and Records office within thirty days after classes begin. Students who fail to complete all requirements within this period of time will be dropped from all classes.

### **Transfer Credits**

Transfer credits will be given for work that fulfills the requirements towards a degree program at Christian Life College. Credits must have been earned at a college or university holding accreditation recognized by the United States Department of Education. Christian Life College will accept transfer of credits only for courses in which the student received a grade of C (2.0) or better.

Transfer credits from non-accredited institutions will be evaluated on an individual basis. Credits from colleges that are not accredited will be held in escrow by Christian Life College. Before credits will transfer, students who have been accepted on a provisional basis must complete one full year (32 hours) with a B (3.0) average or above. College Level Examination Program (C.L.E.P.) scores (subject examination only) may be accepted for credit upon the approval of the Academic Dean. A maximum of twelve (12) credit hours can be done by examination.

### **International Students**

Christian Life College has been approved by the Department of Justice, Immigration and Naturalization Service for the training of international students. International students are invited to apply for admission to the college by following these procedures:

1. Consult the nearest American consulate regarding study in the United States.
2. Submit a fully completed application for admission along with the non-refundable \$20 application fee.
3. Complete and submit the INS I-134 Form (Affidavit of Support) or a letter of guarantee from a person or agency for financial support and demonstrate the acquisition of a return ticket to one's native country.
4. All educational transcripts must be in English or payment for translation and evaluation made.
5. Proficiency in written and spoken English is required (TOEFL Scores).
6. Prospective students should send all application materials before July 1.
7. An international student who holds an F-1 Student Visa is required to carry a full course of study (12 credit hours) in the fall and spring semesters. Additional details related to international student studies is available by requesting the International Student Handbook.

### **Campus Visit**

Prospective students are invited to visit the Christian Life College campus and discover first-hand the activities and opportunities available. Arranged visits can be made through the Admissions and Records Office. While on campus, you may visit classes, chapel and meet with students and faculty. An Admissions Advisor will also talk with you. Special Campus Preview Days are scheduled in October and February, where activities are planned - individuals and youth groups are invited to attend.

### **Audit Students**

Anyone interested in studying the Bible and related subjects may enroll for personal enrichment as an auditing student. Auditors must obtain the permission of the instructor and meet any prerequisites for the course. An auditor is not required to make full application, pay full tuition, or complete all academic requirements. No grade or academic credit is given, but regular attendance is required and the student must abide by all requirements established by the course instructor in order for the audit to appear on the official transcript.

### **Financial Information**

At Christian Life College, a concerted effort is made to keep educational costs at a minimum. The moderate costs are kept so by generous gifts from churches, alumni, parents and individual donors. It is important that each student realize the commitment made to furthering the work of the Lord.

## Cost of Attendance (coa)

<u>Tuition, Housing and Fees</u>	<u>Per Semester</u>
Tuition (12 hours credit hours @ \$250 per credit hour)	\$3,000
Fees	300*
Books and Supplies	250
Housing (on-campus)	<u>1,750</u>
Total for Tuition, Housing and Fees	\$5,300

<u>Estimated Expenses for Full-time Student Not Living With Parent(s)</u>	<u>Per Semester</u>
Board (meals not included in housing on-campus)	2,088**
Personal Expenses	1,624**
Transportation	711**
Other-Loan Fees	<u>78**</u>
Total Estimated Expenses	\$4,501

\* ***Music students will be charged an additional \$325 per credit hour for private lessons.***

\*\* This amount is estimated through the use of national averages for a four month semester.

Actual amount may vary based on personal lifestyle.

A detailed list of charges and fees for the current school year is printed on a separate sheet inserted in this catalog. Questions regarding costs may be directed to the Finance Office of the College.

While seeking to keep all student charges at a minimum, the College strives to maintain its high standards of quality education. If future requirements necessitate cost adjustments, Christian Life College reserves the right to change fees, modify services or change its classes and programs without notice.

## Financial Aid

### Why is Financial Aid offered?

The primary purpose of student financial aid is to provide supplemental resources for students who otherwise would be unable to pursue undergraduate education. After all, preparation for your life's work is one of the most important investments of time and money you can ever make. Christian Life College believes that the primary responsibility of educating a student lies first with the student and his/her parents as God provides. Many, however, fear they cannot afford the tuition and other costs of higher education. Therefore, various forms of Financial Aid are offered to assist the family.

## **Where does the Aid come from?**

At Christian Life College we adhere to the belief that God is the ultimate source of ALL our needs. Remember, He is able to provide in a number of ways. For example:

1. Personal and family savings - U.S. taxpayers may qualify for two credits for education expenses paid: the Hope Scholarship Credit and/or the Lifetime Learning Credit.
2. Local church body - Many churches offer assistance to members who are called to ministry preparation.
3. Private Foundations/Organizations scholarships and gifts - Check your local library for listings and qualifications of privately funded assistance. Or, try a scholarship database/search program through the World Wide Web at <http://web.studentservices.com/fastweb>.
4. Student employment - Job opportunities are posted at the College. Many students participate in the Federal Work Study Program or work part-time off campus to help finance their education.
5. U. S. Department of Education grants and loans - Request a copy of **The Student Guide for Financial Aid** from the Finance office at the college.
6. Christian Life College Sponsored Scholarships - A growing number of scholarships are being offered. Specific awards are discussed later in this section of the catalog.
7. Christian Life College Student Referral Program - Currently enrolled students have the opportunity to receive a one-semester tuition reduction when they are directly involved in the recruitment of a new full-time student who successfully completes a semester of enrollment at Christian Life College.

## **What is available from the U. S. Department of Education?**

All federally funded Student Financial Aid is limited to educational needs. Each student's individual award package is unique. Factors considered include dependency status, income levels, number of individuals and college students in the household, as well as, unusual circumstances such as excessive medical costs etc.

Applicants must complete the Free Application for Federal Student Aid (FAFSA). Financial need is determined by the U. S. Department of Education Central Processing System on the basis of the information provided on this form. FAFSA's can be obtained from the student's high school or from the College Financial Aid office. The completed form should be sent to the Central Processor no later than June 1st for priority consideration.

**The TITLE IV Code for Christian Life College is 031993.**

<b>AWARD</b>	<b>AMOUNT PER YEAR</b>	<b>ELIGIBILITY</b>
Federal Pell Grant	Max. of \$4,050	Designed for undergraduate students. Must be working toward first bachelor's degree. Does not have to be repaid.
Federal Supplemental Education Opportunity Grant (FSEOG)	Max. of \$1,000	Designed for undergraduate students. Priority is given to Pell Grant recipients. Does not have to be repaid.
Subsidized/ Unsubsidized Loans Federal Direct Loans	<u>Dependent student</u> Freshman - \$2,625 Sophomore - \$3,500 Junior/Senior - \$5,500 <u>Independent student</u> Freshman - \$6,625 Sophomore - \$7,500 Junior/Senior - \$10,500	Principal and interest deferred while student is enrolled at least half-time (6 semester hours). Repayment begins six months after graduation, leaving school or enrollment drops below half-time.
Federal Parent Loans For Undergraduate Students (PLUS)	Max. loan amount is Cost of Attendance less other financial aid	Borrower must be a creditworthy parent of a dependent student enrolled at least half-time. Repayment begins 60 days after final disbursement for the academic year.
Federal Work Study	Minimum wage or higher	Students earn an hourly wage for on-campus employment.

**What is available through Christian Life College-Sponsored Scholarships?**

Most college-sponsored scholarships are granted in conjunction with the student's Federal Financial Aid Package and are contingent upon satisfactory academic progress. The criteria for scholarship assistance will vary depending upon the particular scholarship for which the student is applying.

A student desiring scholarship assistance should make a formal application on a form which may be obtained from the Financial Aid Office. Decisions concerning scholarship awards are made by the College Scholarship Committee. Applications should be submitted at least one week prior to registration. Scholarship credit will not be posted to a student's account without an official scholarship award letter signed by a member of the College Scholarship Committee.

A Free Application for Federal Student Aid (FAFSA) must be completed by all eligible students prior to the submission of a college-sponsored scholarship application.

<b>SCHOLARSHIP</b>	<b>AMOUNT PER YEAR</b>	<b>ELIGIBILITY</b>
Pastoral/Missionary	Equals 20% of tuition costs less other financial aid.	Pastors/missionaries and their spouse, dependent son(s) or daughter(s) may apply. Student must be enrolled full-time.
Resident Advisor	Equals 10% of housing Costs.	On-campus, resident student that has completed a full year of full-time study at Christian Life College may apply.
International Student Scholarship	Varies	International, full-time student may apply.

**PAYMENT OF CHARGES**

All charges for the semester are due and payable at registration. Cash, personal check, Master Card, Visa, and Discover Card are accepted for any amounts not covered by the student's Financial Aid Package.

An alternative deferred payment plan is offered for students who are not eligible to apply for Federal Student Financial Aid and/or for any costs that are not covered by the student's Financial Aid Package. The deferred payment plan requires 25% payment of all tuition and fees at registration and the balance in 3 equal monthly installments. All books must be paid in full at registration. An administrative fee in the amount of \$50.00 will be assessed when the student utilizes this deferred payment plan. In addition, interest will be charged at a rate of twelve percent (12%) per year, compounded monthly, on all outstanding student balances. A written agreement must be signed by the student which indicates his/her participation in the deferred payment plan to meet his/her financial obligations to the College.

Any student using the deferred payment plan who has not paid their planned, periodic payment within ten (10) days of the designated due date will incur a \$25.00 late payment fee.

The College reserves the right to remove any student, with two or more outstanding periodic payments, from classes until their student account is brought current. Students desiring any adjustments to the normal schedule of payments must secure the permission of the Finance Office. Receipts will be required for resolution of account discrepancies.

Student accounts must be paid in full before a student can graduate, receive grade reports or transcripts or participate in commencement exercises.

In the event that it should become necessary to place a student account in the hands of an agency for collection, the student will be responsible for payment of such additional amount as shall constitute reasonable fees for such collection.

### **Refund Policies - Tuition Refunds**

If a student must withdraw from college after enrollment, tuition charges will be refunded as follows beginning with the first day of classes for the semester:

Withdrawal through:

1st week	80% refund
2nd week	60%
3rd	40%
4th	20%
After 4th week	None

### **Fee Refunds**

Fees are non-refundable. Students are responsible for payment of all fees regardless of withdrawal.

### **Housing Refunds**

Should an accepted resident student decide not to enter Christian Life College, the Housing Deposit is not refundable.

If the student vacates the resident housing before midterm of the semester, 50% of the remaining balance for room rent will be discounted. If a student vacates the resident housing after midterm, there will be no refund.

Summer rent is charged on a weekly basis. Students will be responsible for a full week of rent for any week or part of a week that they dwell in resident housing. Rent is to be paid one week in advance.

### **Refund Process**

It is the student's responsibility to complete the official add/drop or withdrawal process through the office. The refund computation will include the first day of class through the day the student finalizes an officially executed withdrawal form. Refunds of credit balances will require up to 30 days to be paid after the student has officially withdrawn. Refunds will automatically become canceled should a student be suspended from Christian Life College, but the balance of the school account will remain due and owing, with one percent (1%) interest fee charged per month on all outstanding balances.

In cases of course cancellation by the College, credit equal to 100% of tuition and fees will be given.

Students suspended for academic or disciplinary reasons will not be entitled to a refund of tuition fees or housing. Any refunds will be issued only if the student's balance is paid in full.

### **Student Life - Spiritual Life**

Christian Life College considers a student's spiritual life of utmost importance. All students need to cultivate a mature spiritual life that will enable them to serve and lead with distinction and dedication. The opportunity for each student to experience an ever-deepening relationship with God, thereby becoming a Christ-centered person, is provided through a variety of spiritual activities.

### **Personal Devotions**

Developing and maintaining a personal relationship with the Lord Jesus Christ is necessary for a life of service. Each student is encouraged to cultivate consistent daily quiet times of prayer and Bible study to enrich their personal lives and to further their growth in relationship with the Lord. Students are particularly urged to guard their devotional times so that homework, work and busy schedules do not infringe upon it.

### **Chapel Services**

Chapel services are a time for students to reflect upon and respond to the work of the Holy Spirit in their life. Chapels include a variety of creative programs including ministry by guest speakers, faculty, and students. Students gain valuable experience in chapel services as they participate in

song-leading, special music, audiovisual needs and sharing times. Emphasis is placed upon learning and responding to the Holy Spirit. In the senior year, students in the Pastoral Studies program are given the opportunity to preach in chapel. Opportunities of worship, prayer and challenge are provided during Chapel services on Tuesday, Wednesday and Thursday from 10:30 to 11:30 a.m. Students are required to attend every chapel service unless excused by the administration. Chapel attendance is a requirement for graduation.

## **Church Life**

Church life is essential to the total educational experience at Christian Life College. Students enrolled at Christian Life College are required to faithfully attend and be involved in ministry at a local church. This includes regular attendance at Sunday morning services and mid-week services. Commuting students are expected to be faithful to their home church. Resident students who do not have a local church in the Chicago area are urged to attend Christian Life Church.

## **Spiritual Emphasis Events**

Each semester includes special days and events set aside for spiritual emphasis. A Student Retreat includes opportunities of worship, prayer, fellowship and encouragement. Spiritual Emphasis Week is held each spring semester, featuring special chapel speakers and prayer times. Other spiritual emphasis and personal development opportunities such as ministry conferences and seminars are also integrated into student's total learning experience.

## **Christian Character**

Scripture sets the overall parameters for Christian character that include love, joy, peace, patience, kindness, generosity, faithfulness, tolerance and self-control. In relationships with each other, students are expected to practice compassion, to bear one another's burdens, to forgive one another, and to encourage one another. In relationship to the material world, they are expected to exercise good stewardship and appropriate use of resources. These expectations are in contrast to sins such as jealousy, conceit, greed, the sowing of discord, and the expression of discord, and the expression of prejudice based on race, creed, ethnic origin, sex, and/or socioeconomic status. All sins are an affront to God and are destructive to Christian character.

Scripture does not provide specific teaching regarding all human behavior. Consequently, controversy regarding individual practices has risen throughout the history of the church. Any set of standards of conduct may contain elements in which its members disagree. Nevertheless, out of a desire to create a spiritual environment appropriate to its purposes, respect for the College's heritage, and concern for the values of the students, Christian Life College has established a Code of Honor for all (on-and off-campus, full-time and part-time) students.

Christian Life College has set the standards outlined in the Code of Honor, College Catalog and Student Handbook purposefully high. They could not be otherwise for an institution that is committed to following Biblical principles. Christian Life College believes that Christian leaders must exhibit the highest standard of moral conduct at all times.

During semester breaks, Students are not directly under the guidelines described in the Code of Honor, College Catalog and Student Handbook unless he/she resides on campus, is visiting the Campus or is representing the college in an official capacity. Christian Life College reserves the right to refuse continuation to a student who is involved in activities or committed actions during the semester break which may be deemed by the administration as having ongoing consequences which violate Scriptural principles.

### **Code of Honor - For Students at Christian Life College**

Endeavoring to follow the Lord and to serve Him well, each student agrees by the signing of the application for admission to abide by the college rules and discipline located in the college catalog and the student handbook. In a spirit of humility and willingness, each student will cooperate with the administration. While enrolled as a student at Christian Life College each student will:

1. Refrain from the possession and use of alcoholic beverages, non-medicinal narcotics or hallucinogenic drugs including marijuana and tobacco
  2. Refrain from gambling of all sorts
  3. Exercise self-control and Christian conviction in the choice of entertainment, including the viewing of any questionable movies and internet sites
  4. Abide by the specific rules governing resident life (if a resident student) including adherence to curfew and cleaning assignments
  5. Wear apparel that is not considered offensive (see Student Handbook)
  6. Attend and participate in Chapel, Fall Banquet, Winter Retreat, Ascension Convention and Graduation (All requirements for graduation)
  7. Speak in a manner pleasing to the Lord, not using inappropriate, crude or profane language
- 
1. Maintain academic integrity by submitting to instructors only work that is my own and not violate the principles of honesty and fairness by cheating
  2. Treat all faculty, staff and students with love and respect, serving and honoring them as

brothers and sisters in Christ.

It is understood that some requirements placed upon the student by the college may be different from the student's personal convictions outside of the campus and community, nevertheless these policies as listed above and in the Student Hand- book and College Catalog must be adhered to and respected by all students while attending Christian Life College. A signed application indicates a willingness to observe these principles and practices and registering for classes is an agreement to refrain from conduct and practices offensive to normal Christian conscience and the development of consistent Christian character. Failure to abide by these principles and practices will result in disciplinary probation or dismissal. Each student is to read and witness this agreement by signing this Code of Honor.

### **Interpersonal Relationships**

It is recognized that God leads men and women to form acquaintances that afterwards may result in life-long companionship. Nevertheless, wisdom, counsel, and waiting on the Lord are necessary to help students guard against hurried courtships and hasty marriages. Students planning to be married must obtain premarital counseling, give evidence of parental approval, and secure approval of the College administration.

It is considered essential that young people enrolled at Christian Life College should permit nothing to interfere with the purposes for which God has directed them here. Wholesome Christian conduct and behavior is a mandate. Students are urged to exercise the utmost care and spiritual discipline in building relationships with the opposite sex. All relationships must be above reproach. Measures of limitation to insure the spiritual and academic welfare of the student listed here are not limited to the following:

3. restraint must be displayed concerning visible signs of affection
4. first-year students under the age of 21 are asked to set aside building serious relationships with the opposite sex to concentrate on their studies and seeking the Lord - exclusive dating is not permitted
5. undue familiarity between the sexes is unacceptable and serious dating that interferes with the students' spiritual commitment and walk, academic achievement, and other student relationships, is discouraged
6. students not formally engaged before enrolling are encouraged to wait until their fourth semester of attendance before considering their engagement

While dating is a natural part of college life, it shouldn't distract students from preparation for leadership and service. Couples should avoid developing a relationship where they become preoccupied with each other and isolated from others. Where it becomes evident that a

relationship is interfering with academic, social, or spiritual development, the couple will be appropriately advised.

## **Dress and Personal Hygiene**

*“I appeal to you brethren...and beg you in view of all the mercies of God, to make a decisive dedication of your bodies – presenting all your members and faculties – as a living sacrifice, holy...to God...Do not be conformed to this world – this age, fashioned after and adapted to its external, superficial customs...” Romans 12:1-2 (Amplified)*

Students are encouraged to demonstrate by their dress and appearance a mature Christian attitude and the ability to discern appropriateness.

Our dress and grooming communicate a great deal to others about our personal values and attitudes. Accurately or not, others form first impressions about our character by the way we dress and present ourselves.

The College also seeks to prepare students for professional careers where certain standards of dress are required for employment. Part of the educational process, then, is learning to dress appropriately. The following standards and guidelines will assist students in making decisions about their dress and appearance on campus, in class, in Chapel and at all College-sponsored activities, including athletics events.

1. All students, staff, and faculty are expected to dress with Christian appropriateness. Dress should be modest. Some extremes that are not acceptable include halter-tops, open midriffs, short-shorts, form-fitting tops or pants and/or revealing skirts.
2. Body piercing is a growing concern among healthcare professionals and in some cases is considered by the College as outside the bounds of Christian appropriateness. Extreme, or otherwise distracting or harmful, body piercing is discouraged and will be addressed by Student Services officials. Earrings for both men and women are recognized as a legitimate fashion choice. Extremes in size and number are to be avoided. Items prohibited on campus or in college sponsored ministry situations are rings and studs on any part of the body other than the ears. Men may be asked by a team leader to remove earrings in ministry settings where this fashion choice may not be understood and/or accepted.
3. During work periods, student workers are expected to conform to the dress code set by the department in which they work.
4. Shorts may be worn on campus, during classes and in Chapel. However, shorts (and skirts) must be modest and conform to a standard of mid-thigh or longer.

5. Athletic clothing appropriate to the sport may be worn while participating in athletic classes/activities in designated athletic areas.
6. Clothing with inappropriate advertising, pictures and/or slogans that are contrary to the mission and Christian standards of CLC is prohibited.
7. Men may not wear hats or caps in Chapel. Caps and hats in classes are at the discretion of the instructor.

Resident students wearing unacceptable clothing may be asked to return to the residence and change.

### **Residential Hall Living**

Living in the College's residence suites provides an excellent opportunity for building relationships and molding character. More than anywhere else, a sense of community is built in the suites. Within that community, each student is expected to exercise care and respect toward the residence suite and roommates. This is your home during the school year. With everyone cooperating, the Residence Suites, will be a pleasant place to live.

A Residence Hall Director lives in an apartment located within the suites. RHD's are responsible for their hall, and have been granted authority for leadership, supervision, and discipline.

Resident Assistants are chosen by the Director of Student Services leadership, and are responsible to assist the RHD's in their duties. They enjoy the full support not only of the RHD, but also the Director of Student Services.

Students are expected to be in their suite before closing hours unless working, participating in a college-sponsored activity, or signed out for a late night.

### **Natural Disasters**

#### **Personal Possessions**

It would be naïve to think that our campus and community are immune to theft and dishonesty. Therefore, all students are expected to keep their suites locked and valuables put away. Christian Life College is not responsible for loss or damage of any student's personal possessions, so proper precautions must be taken. Renter's insurance is suggested for all residents and information is available in office of the Director of Student Services.

#### **Pets**

Pets are prohibited in Residence Suites.

## **Prohibited Activities and Items**

Certain activities and items are prohibited in the Residence Suites due to the potential for disruption, personal injury, or property damage. These activities and items include but are not limited to:

- Activities, such as roughhousing, running, wrestling, throwing, bouncing or kicking of objects, and the use of golf clubs, lacrosse sticks, footballs, etc.
- Ceiling alterations, such as mounting ceiling fans, mounting light fixtures, affixing or hanging posters or other decorations, etc.
- Construction in rooms, except with the approval of the Residence Hall Director.
- Fighting, such as fisticuffs, shaving cream fights, powder fights, water fights, etc.
- Skateboards, roller blades and bicycles ridden in the Residence Suites and/or halls.
- Smoking (prohibited on CLC campus).
- Throwing, dropping, or hanging objects from windows.
- Fireworks.
- Pets.
- Regular childcare.
- Weapons.
- Possession, sale, delivery, or use of any illegal substance, alcoholic beverages or any tobacco product is prohibited.

## **Room Deposit**

Each resident student makes a \$250 room deposit that remains on the student's account. This deposit covers potential room damages, end of year cleaning expenses, and furniture disposal if needed. Some or all of the deposit may be refunded (upon request) at the conclusion of enrollment.

It is the practice of Student Services to hold individuals responsible for their actions. Damage, vandalism, removal of public furniture, setting alarms, etc., could result in billing/fines. If the individual(s) responsible cannot be identified, the College reserves the right to hold the residents of that community responsible. Before a floor or hall is charged, there will be an opportunity for the individuals to identify themselves and take responsibility for their actions.

## **Student Services - Orientation**

An orientation session is presented to all registering students. The orientation session explains the mission and vision of Christian Life College as well as helpful, practical information for the student. All new students are required to attend the orientation session prior to registering for classes.

## **Student Handbook**

The Student Handbook is a publication with pertinent information for the student. A current handbook is provided for each student at the beginning of each school year.

Each student is responsible for knowing and abiding by the policies and procedures indicated therein, which are specified to promote a successful learning experience: academically, socially, spiritually, and emotionally.

## **Registration**

Scheduled times are designated each semester for registration of all classes. Students may register for classes as late as the end of the third week of classes during which time a Late

It is recommended that students register for classes as soon as possible, preferably on registration day, to alleviate getting behind in homework and class requirements.

The average academic load for a full-time student is 16 hours per semester. The minimum full-time academic load is 12 hours per semester.

## **Counseling**

During these formative, academic years at Christian Life College, questions will undoubtedly arise concerning classes, personal relationships, the future, vocational choices, etc.

We urge and welcome you to seek counsel. The administrative staff and the faculty are here and available for such a purpose. Please do not hesitate to make an appointment to discuss your personal needs. Personal and spiritual counseling is offered by Christian Life College for enrolled students. Students in need of long-term counseling will be referred to experienced or professionals in the field of need.

## **Meade Memorial Library**

Named after the college's first president, Dr. Russell J. Meade, the purpose of the Meade Memorial Library is to serve as the primary campus resource in support of the curriculum, students and faculty of the college. Clearly the primary mission of the Library is to select, acquire, and provide access to information which directly supports the mission of Christian Life College.

The Library has been newly expanded and refurnished to accommodate the growing holdings, and the new electronic resources. The collection contains over 21,000 book, audio-visual, and

microform titles. The Library has a strong and growing collection of Charismatic and Pentecostal materials. Many fine general and specific titles are held along with print indexes. The Library is fully computer-automated with search features for fast and user-friendly retrieval of information. Users of the Library have high-speed connectivity to the Internet, and access and borrowing privileges to the holdings of the North Suburban Library System, a consortium of over 650 area libraries (<http://www.nslsilus.org/about/index.html>). In addition, users have interlibrary loan privileges within the ILLINET system, a network of over 800 libraries statewide. Over seventy online databases and millions of books are accessible through the Library's partnership with OCLC's FirstSearch (<http://www.oclc.org/firstsearch/>).

The Library provides reference assistance and bibliographic instruction to students. The director and staff feel it is their top priority to help students find research materials and provide support to students using the Library's electronic resources. Additional information and guidelines for using the Library are in the Library Manual.

### **Computer Lab**

A computer lab is available for use to all students, faculty and staff of Christian Life College. Each computer station has access to a laser quality printer, Microsoft Office software, and a high-speed Internet connection. Additional information and guidelines for using the computer lab are in the Student Handbook.

### **Mail Boxes**

Each student attending classes at our main campus is assigned a mailbox. Please check to see where your mailbox is and then check it often for messages from the office, faculty and other students. Campus mailboxes are not for the purpose of receiving outside mail. Students are encouraged to use their permanent address for the purpose of receiving regular first-class mail.

### **Vehicles**

All motor vehicles are to be registered with the College Office at the beginning of each semester. Vehicle information forms will be distributed during registration. A Vehicle Registration Fee of \$15 is due at the beginning of each semester. A \$5 fee will be charged for lost decals. However, there is no charge for a new decal if a car is replaced. All students must abide by the colleges regulations governing the use of vehicles. Also, in compliance with the State of Illinois, all vehicle owners must carry adequate liability insurance and have a valid operator's license.

## **Parking**

Parking areas are designated for visitors, handicapped vehicles, and faculty/staff. Designated parking areas are posted and there is no overnight parking on the street. The Village of Mount Prospect reserves the right to ticket parking violations.

## **Vehicle Operation**

Vehicles are to be driven on roads only, with a speed limit of 15 mph. No vehicle is to be driven or ridden on the grass or sidewalks.

## **Penalties and Fines**

Parking in a reserved area, a no-parking area, or an area other than the one assigned will result in a warning ticket first being issued and subsequent infractions may result in the vehicle being towed and impounded. Parking in a handicap space will result in a \$100 ticket from the Village of Mount Prospect and immediate towing off campus. All towing and recovery fees are the responsibility of the student.

## **Office Policies and Procedures**

The college office is the main center of activity for students to change class schedules and pay school accounts. It is therefore important to respect the professional nature of the environment, limiting time in socialization and making appointments with college personnel.

## **Privacy Information**

The Family Education Rights and Privacy Act (FERPA) affords students certain rights for their educational records:

1. The right to inspect and review education records within 45 days of the day the College receives a request for access. Students should submit to the registrar, Dean of the College, chair of their academic department, or other appropriate officials a written request that identifies the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the College official to whom the request was submitted does not maintain the records, the official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the College to amend a record

that they believe is inaccurate or misleading. They should write the College official responsible for the record, clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. Exceptions that relate to postsecondary institutions are to school officials - defined as a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the Board of Trustees; or a student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility:
  4. To schools in which a student seeks or intends to enroll.
  5. To agencies concerning financial aid.
  6. To organizations conducting studies for or on behalf of educational institutions.
  7. To accrediting organizations.
  8. To parents of dependent students or to students under the age of 21 who have violated College policies related to drugs or alcohol.
  9. To comply with a judicial order or subpoena. (CLC must make a reasonable effort to notify student in advance of compliance.)
  10. In the event of a health or safety emergency.
  11. To produce a College Directory.
  12. To the student.
  13. To an alleged victim of a crime of violence, the results of a disciplinary hearing may be communicated.

Students have the right to file a complaint with the US Department of Education concerning alleged failure to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
US Department of Education  
600 Independence Avenue, SW  
Washington, DC 20202-4605

Under the Family Educational Rights and Privacy Act of 1974, the following types of information may be made public unless the student desires to withhold all or any portion of it.

Students Name, local address, home address, telephone listing, date and place of birth, major field of study, military status, religious preference, participation in officially recognized activities and sports, dates of college attendance, degrees and awards received, and the most recent previous educational agency the student has attended.

Students must provide written consent to authorize the release of an academic record to a third party. A transcript request form is available in the College Office.

### **Student Ministry - Local Church Involvement**

Each student at Christian Life College is required to participate in the ministry of a local church. All students are expected to choose a local church to attend and become involved in an area of service within the first three (3) weeks of classes.

Students will detail their ministry involvement and church attendance several times during a semester on a Student Ministry Involvement Form. These forms will be evaluated by the Student Ministries Coordinator, and communication will be made with your local pastor regarding your involvement.

The College Administration is available to help students in finding a local ministry that may fit their particular giftings and calling. Students may fulfill Student Ministry Experience requirements through involvement in a local church.

Student Ministry Experience at Christian Life College is a practical education requirement, equal in attention to other areas of college curriculum.

Christian Life College requires ministry involvement of all its students recognizing that the classroom facilitates the student with basic principles and teaching which, in turn, need to be put into practice.

The Student Ministry Experience requirement is as follows:

- 1 semester involvement - 1-2 year student
- 2 semester involvement - 3 year student
- 3 semester involvement - 4 year student

This requirement may be fulfilled at the student's discretion, but must be completed prior to graduation.

It is suggested that before choosing an area of Student Ministry Experience, the student consider an area relative to his/her major. To receive credit for a semester of Student Ministry

Experience, the student must sign up in the office, within the first three weeks of the semester for his/her Student Ministry Experience for that semester. A student may not receive credit if he/she has not signed up for the Student Ministry Experience at the beginning of that semester. Prior ministry involvement will not be credited toward Student Ministry Experience.

## **Internship**

An Internship is required for all graduates of Christian Life College in which the entire concept of ministry and its duties is explored with emphasis upon church organization and administration.

Students receive 3 credit hours upon the successful completion of the internship. He/she is then ready for graduation.

The intern is assigned to a field of service consistent with his/her calling and ministerial vocation, and is placed under a supervising mentor. For more information on internship, request a Christian Life College Internship Manual.

## **Music Team**

The Christian Life College Music Team is comprised of students who have completed the first year of the music minor program (or have consent of the department chairperson), and who desire to participate in this area of ministry.

Auditions are held at the beginning of each school year. Students are chosen not only on the basis of musical ability, but also in accordance with the high standards of the college catalog and student handbook, pertaining to Christian character and conduct.

The Team has regularly scheduled practices and shares frequently in the college chapel sessions, special school events, and evangelistic outreaches. An extended summer tour may be a focal point of this ministry.

Chorus and Ensemble are annual requirements for the music major (when offered). Meeting on a semester basis, they are open to interested students as a credit elective.

## **Student Council**

The purpose of Student Council is to aid in providing a liaison between the student body, and the faculty and administration of Christian Life College, so that the objectives of the school may be more fully realized.

At the beginning of the fall semester the student body will elect two representatives from each class to serve for the coming year. Each representative shall seek to maintain a strong spiritual and academic level of leadership.

Student Council will meet at regularly scheduled times with a college administrator to plan activities for students, and present suggestions and problems as they may arise on behalf of the student body. Feel free to contact your class representative for suggestions you would like presented in the council meetings.

### **Leadership Training**

All students may participate in various training sessions and retreats especially planned to build leadership and ministerial skills. Special guests often speak in classes and chapel in areas of leadership development.

### **Ascension Convention**

Each Easter weekend the students and staff of Christian Life College host the Ascension Convention. The Ascension Convention is a large Christian convention with over 1500 youth in attendance from 10 different states. Christian Life College Students are involved in every aspect of ministry at the Ascension Convention - worship, audio visual, ushering, monitoring, decorations, administrative and office work, greeting and registration. This convention serves as an exceptional opportunity for ministry experience and leadership development.

### **Missions Opportunities**

On a regular basis missions opportunities are available through Christian Life College and Christian Life Church. Experienced administrators and faculty lead mission teams endeavoring to maximize ministry opportunities for students. Teams have ministered in Russia, England, Ukraine, Honduras, Dominican Republic and many other countries.

### **Academic Policies**

Christian Life College, under the direction of the Board of Directors, has designed its degrees and academic programs in accordance with its mission, objectives and philosophy. Courses are designed and taught by faculty to fulfill the specified goals and objectives. Academic services are developed and implemented by the administration as additional support of the program objectives.

The degree of Bachelor of Arts in Ministerial Studies is designed to provide at least 50% of the course-work in general and interdisciplinary studies. The Biblical and Theological core courses

emphasize Christian Life College's commitment to the Word of God. The program courses integrate contemporary issues and historical principles that combine with the practice of ministry to equip the student for effective future ministry.

The blending of Biblical and Theological courses, general and interdisciplinary studies and program courses provides the student with a well balanced, integrated and comprehensive program of study. The student is assured of graduating with a complete education as a foundation for further graduate work.

### **Registration**

Scheduled times are designated each semester for pre-registration and to finalize registration of all classes. Students may register for classes until the end of the third week of the semester, at which time a late fee of \$50.00 will be applied.

The design of the curriculum is to carry an average academic load of 16 hours of credits per semester for eight (8) consecutive semesters. The minimum full-time academic load is 12 hours per semester.

### **Course Scheduling**

The academic calendar of Christian Life College is designed with two semesters of study: Fall and Spring. Each semester is usually sixteen (16) weeks long. Summer sessions and interim sessions are also available upon demand. Course schedules for each semester are available to students prior to the registration date. Special courses, seminars, and study programs are offered on occasion. These educational opportunities are designed with the purpose of helping to fulfill the mission and objectives of Christian Life College.

A variety of study options may be offered either for credit or for personal enrichment. Certain courses may be taken to substitute for core requirements in a program upon approval from the Academic Dean.

### **Faculty-Student Advising**

Student advising is available from the faculty and administration. Upon initial enrollment, a faculty advisor will be assigned to a student. Students meet with their faculty advisor regarding all issues of academic programming. Students may request to change faculty advisors, but approval must be obtained from the Academic Dean.

## Course Changes

All changes in course schedules, additions or withdrawals must be made in person in the Academic Dean's Office within the first three weeks of school. Any student dropping a course after the third week of the semester will receive a WD (Withdrawal) for that course. Any withdrawals after the seventh (7<sup>th</sup>) week and not officially completed through the Academic Dean's office will result in a failing grade. There is no refund for the course after the third (3rd) week of instruction.

## Independent Study

A student may be allowed to earn a limited number of credit hours on an independent study basis. In such cases the student must have the recommendation of a department chairperson as well as the faculty member who will oversee the course of study. The study will include research and analysis, concluding in a written report, due on the date assigned by the faculty member. Written guidelines may be obtained from the department chairperson and the Academic Dean's office. Courses taken by Independent Study will not exceed a time limit of one regular semester.

## Student Classifications

**Full-time Students:** a student carrying a minimum of 12 semester hours is considered full-time. However, students should note that the programs are designed for 16 hours to be taken per semester if desiring to graduate within a two or four year designated time frame.

**Part-time Students:** a student carrying less than 12 hours per semester.

**Special Students:** a student who has no curricular objective and is only enrolled solely for personal edification, either as an audit or credit student.

**Returning Students:** one who has satisfactorily completed not less than two (2) full-time semesters of classes at Christian Life College.

**First Year:** an admitted student who has graduated from an accredited high school (or presents a satisfactory equivalent thereto, i.e., GED) with 1 to 31 hrs.

**Second Year:** a student who has satisfactorily completed 32 to 63 semester hours (GPA must be 2.0 at the end of the sophomore year).

**Third Year:** a student who has satisfactorily completed 64 to 95 semester hours (GPA must be 2.0 at the end of the junior year).

**Fourth Year:** a student who has satisfactorily completed 96 to 128 semester hours (GPA must be 2.0 at the end of the senior year).

## Attendance

The attendance policy for all Christian Life College students is as follows:

All students are expected to attend all classes in which they are enrolled. Students are expected to demonstrate growth toward maturity in the matter of class attendance. The student must carry the full weight of responsibility for being absent.

Each professor will clearly state what is expected by way of attendance in the course syllabus that is filed with the Academic Dean and distributed to students during the first week of the semester.

The student is responsible for all course work assigned during their absence. Each instructor may determine whether a student may make up assignments missed during their absence.

Protracted absences do not constitute a withdrawal from a course. All withdrawals must be made following the formal procedure designated under "Withdrawal From Course."

## Course Grading

All class work completed while attending Christian Life College will be governed by the following grading system:

Grade	GP	Percentage	Explanation
A	4.00	97 - 100	Excellent
A-	3.67	94 - 96	
B+	3.33	92 - 93	Very Good
B	3.00	88 - 91	Good
B-	2.67	85 - 87	Above Average
C+	2.33	83 - 84	
C	2.00	79 - 82	Average
C-	1.67	77 - 78	
D+	1.33	75 - 76	Passing
D	1.00	72 - 74	
D-	.67	70 - 71	
F	.0	0 - 69	Failure

**I:** An incomplete is a grade assigned when the student fails to submit sufficient course requirements for evaluation. Incompletes do not register on Christian Life College transcripts. The student must complete all course requirements within fourteen (14) days of notification of an incomplete. Incompletes are marked as "F's" on the official transcript if the student fails to meet the requirements within designated amount of time.

**Audit:** Indicates a non-credit course which will not receive a grade.

**WD:** Withdrawal from class before the end of the seventh week of instruction -not used in computing grade point averages.

**F:** Failure to demonstrate comprehension or failure to continue with the course after the eighth week of instruction.

**E:** An extension of time to complete a course will be allowed for extenuating circumstances. Application for an extension must be made with the individual instructor and approved by the Academic Dean.

Final Exams

Final Exam Permits allow the student to take the final exams at the end of the semester. These permits are issued after the following areas of responsibility have been satisfied: finances, library, student ministry requirements, and chapel attendance. Final exams are only to be taken during the scheduled exam week at designated times.

## **Graduation Requirements**

To be eligible to receive the Associate of Arts or the Bachelor of Arts degrees from Christian Life College, a student must meet the following requirements.

1. One hundred twenty eight semester hours of credit for the Bachelor of Arts (64 semester hours for the Associate of Arts).
2. Completion of all academic requirements with a Grade Point Average of C (2.00) or better.
3. 32 hour residency for Bachelor of Arts (24 hours for Associate of Arts)
4. Character showing Christian maturity.
5. Doctrinal soundness with regard to basic Christian beliefs.
6. Faithfulness demonstrated in Christian service.
7. Consistent cooperation with the policies of the college.

8. Payment of all financial obligations due the college.
9. Filing of Intent to Graduate prior to the last thirty-two hours of the program.
10. Attendance at Commencement.
11. The time limit for completion of the Bachelor of Arts program is 6 years (3 years for the Associate of Arts program). Extension of this time may be granted upon petition to the Academic Dean.

### **Scholastic Honors**

Honors are awarded on the basis of work completed prior to the semester before graduation. Graduates who have attained a cumulative grade point average of 3.50 or above for all work completed at Christian Life College are recognized as follows:

Summa Cum Laude	3.90
Magna Cum Laude	3.70
Cum Laude	3.50

### **Academic Probation**

Students enrolled at Christian Life College will be placed on academic probation for the following reasons:

1. A student may be placed on academic probation when the grade point average falls below 2.0. In such cases, the student will be asked to limit class load to 12 credit hours or less per semester. Other restrictions may be deemed necessary for particular situations.
2. A student enrolled on probationary status must raise the grade point average (GPA) above a C (2.0) during the following semester or be required to take a year's leave of absence from the college. The student may request reinstatement after the year's leave of absence. If after the semester of probation the student raises the GPA to the required C (2.0), the student may again enroll full-time for the subsequent semester.

### **Transcripts**

Official transcripts are released for students who are in good financial standing with Christian Life College. A CLC Transcript Request Form must be submitted to acquire an official transcript. Official transcripts are not released directly to students. Christian Life College will

send the transcript to the recipient as determined by the student. Students may receive an unofficial copy of their transcript at no charge.

### **Withdrawal from Course**

Students desiring to withdraw from a course may do so at any time before the end of the seventh week of classes by completing a Course Withdrawal form and obtaining the appropriate signatures.

### **Withdrawal from College**

Students desiring to withdraw from Christian Life College must contact the Academic Dean's Office to confirm this intent. Before the withdrawal is considered complete, account balances must be paid in full or acceptable arrangements must be made with the Director of Finances. Official transcripts will not be released until a student has satisfactorily met all financial and academic requirements. Voluntary absences from a course of instruction do not constitute withdrawal.

### **Certificate and Diploma of Bible**

Christian Life College offers two non-degree programs; a one-year Certificate of Bible, and a two-year Diploma of Bible.

The Certificate of Bible and the Diploma of Bible programs are designed for the student whose major concentration is Bible and Bible-related subjects and does not intend to pursue a degree program. The Certificate of Bible program primarily follows the requirements for the Christian studies program without the general studies requirements. The Diploma of Bible program includes an additional year of in-depth study in Bible and Bible-related subjects without the general studies requirements.

### **Associate of Arts Christian Studies**

Christian Life College offers the Associate of Arts Degree in Christian Studies. This degree is intended to serve the student who will pursue a non-ministerial career; people who are already established in their career but who desire a Bible college education; people who attend a local church regularly and want to develop their capacity to minister more effectively; and people who simply desire a Bible college education for personal spiritual growth and an understanding of the Scriptures. This program also provides a foundation for further study in the Bachelor of Arts program in Ministerial Studies.

## **Bachelor of Arts in Ministerial Studies**

Christian Life College offers a Bachelor of Arts degree in Ministerial Studies and several minors to support individual specialties.

The goal of the Bachelor of Arts degree in Ministerial Studies is to provide quality Christian Education and an adequate education for ministry preparation.

Together with this is a desire to provide sufficient experience in training and personal evaluation to prepare students for effective ministry. Believing that there is no higher calling or greater challenge than that of ministry, Christian Life College is committed to training qualified persons for full-time service in ministry. Successful ministry requires an earnestness to serve, a passion for God's Word, and above all else, a divine summons to leadership. The function and calling of the college is to observe and assist those who sense a call to full-time Christian service in preparing them to accept the training and time required for successful ministry preparation.

## **Minor in Biblical and Theological Studies**

(Pre-Seminary)

The minor in Biblical and Theological studies is designed for the student who anticipates continuing studies at the graduate level. An introduction to both Greek and Hebrew is a requisite for such study. Upon completion of this minor, the student is able to:

- 1) gain entrance into seminaries requiring language exams
- 2) demonstrate comprehension of both Old and New Testaments
- 3) articulate a distinctive substantive theological conviction
- 4) employ theological method with an emphasis on exegesis

## **Minor in Music Ministry**

The Music Ministry minor is designed to prepare the student to effectively minister through music in the local church by providing the balance of academics and practice. Students who complete a minor in music ministry at Christian Life College may expect to serve in the local church as musicians, singers, choir members, choir directors, worship leaders, and ministers of music.

The Christian musician-leader is not only concerned with fine musicianship, but also recognizes the fact that we minister to and with people. Currently we are experiencing rapid developments in music ministry demanding competent and spirit-filled Christian music ministers. The graduate with a minor in music ministry will:

- 1) demonstrate competence in leading the music ministry of a local church

- 2) confidently provide appropriate music for worship
- 3) teach Biblical texts with conviction on the subject of worship in ministry
- 4) express sensitivity to the variety of needs represented in a congregation

### **Minor in Youth Ministry**

The minor in youth ministry is designed to prepare students for effective ministry to today's youth culture. Ministry requirements for this calling include special leadership skills. Foundational preparation equips the student for a variety of educational ministries. These include areas such as directing church education, working with children or youth, teaching in church schools, effective parenting, and serving in related ministries.

The graduate with a minor in this field will be able to:

- 1) articulate their own personal philosophy of Christian Education
- 2) model the role of an effective teacher in a local church ministry
- 3) foster mature interpersonal relationships in order to work and plan in harmony with others
- 4) administer, organize and develop an effective program to meet the educational needs of the local church.

The following curricula models for the academic programs offered at Christian Life College provide the student with an approximate layout of courses to be taken during the entire academic program.

The curriculum model is based on an average of 16 hours per semester. If a student enrolls for less hours per semester, it will take longer to reach the desired academic goal. If allowance is made for the student to register for more than 16 hours per term or if summer courses are taken, the student may complete the academic goal in less time.

### **Associate of Arts - 64 Hours**

General Education -19 Hours

Christian Studies - 24 Hours

Program - 21 Hours

### **General Education Core Requirements - 19 Hours**

#### **Humanities - 9 Hours**

CO110	Oral Communication	3 hours
EN101	English Composition I	3 hours
EN102	English Composition II	3 hours

### **Social Sciences - 6 Hours**

Choose one course:

PS102	Introduction to Psychology	3 hours
SO202	Introduction to Sociology	3 hours

Choose one course:

HI120	Western History	3 hours
SO211	Human Development	3 hours
SO222	Marriage & Family	3 hours

### **Natural Science - 3 Hours**

Choose one course:

NS101	College Math	3 hours
NS201	Introduction to Computer Science	3 hours
NS202	Computers & Ministry	3 hours
NS211	Science & the Bible	3 hours
NS212	Origin Studies	3 hours
PE101-102	Physical Education	1 hour

### **Biblical and Theological Studies Requirements - 24 Hours**

BI101	Old Testament Survey	3 hours
BI102	New Testament Survey	3 hours
BI111	Life of Christ	3 hours
BI112	Pentateuch	3 hours
BI220	Acts	3 hours
TH210	Charismatic Distinctives	3 hours
TH231	Theology I	3 hours
TH232	Theology II	3 hours

### **Associate of Arts - Christian Studies - 21 Hours**

BI321	Epistles I	3 hours
MS201	Principles of Admin./Org.	3 hours
MS203	Leadership/Teambuilding	3 hours
TH221	Hermeneutics	3 hours
PH202	Ethics	3 hours
	2 open elective courses	6 hours

**Bachelor of Arts - 128 Hours**

General Education - 41 Hours  
Biblical and Theological Studies - 36 Hours  
Ministerial Studies - 30 Hours  
Minor - 21 Hours

**General Education Core Requirements - 41 Hours**

**Humanities - 21 Hours**

CO110	Oral Communication	3 hours
	Foreign Language	6 hours
EN101	English Composition I	3 hours
EN102	English Composition II	3 hours
PH201	Introduction to Philosophy	3 hours

Choose one course:

EN110	Classics in Christian Literature	3 hours
PH204	Critical Thinking	3 hours
MU101	Introduction to Music	3 hours
HU120	Introduction to Drama	3 hours

**Social Sciences - 9 Hours**

PS102	Introduction to Psychology	3 hours
SO202	Introduction to Sociology	3 hours

Choose one course:

HI120	Western Civilization	3 hours
SO211	Human Development	3 hours
SO222	Marriage and Family	3 hours

**Natural Sciences - 9 Hours**

Choose three courses from at least two categories:  
Biology and Chemistry (courses may be taken at other accredited college/ university)

**Mathematics**

NS101	College Math	3 hours
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### **Computer Science**

NS201	Introduction to Computer Science	3 hours
NS202	Computers & Ministry	3 hours

### **Physical Sciences**

NS211	Science & the Bible	3 hours
NS212	Origin Studies	3 hours

### **Physical Education - 2 Hours**

PE101-102	Physical Education	2 hours
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### **Biblical & Theological Studies - 36 Hours**

BI101	Old Testament Survey	3 hours
BI102	New Testament Survey	3 hours
BI111	Life of Christ	3 hours
BI112	Pentateuch	3 hours
BI220	Acts	3 hours
BI321	Epistles I	3 hours
TH210	Charismatic Distinctives	3 hours
TH221	Hermeneutics	3 hours
TH231	Theology I	3 hours
TH232	Theology II	3 hours
TH331	Theology III	3 hours
TH332	Theology IV	3 hours

### **Program Major - Ministerial Studies - 30 Hours**

MS201	Principles of Admin. and Org.	3 hours
MS203	Leadership/Teambuilding	3 hours
MS301	Homiletics I	3 hours
MS302	Homiletics II	3 hours
MS310	Ministerial Studies Seminar	3 hours
MS321	Church History I	3 hours
MS322	Church History II	3 hours
MS401	Pastoral Counseling	3 hours
MS412	Ministerial Internship	3 hours
PH202	Ethics	3 hours

### **Biblical and Theological Studies Minor**

(Pre-Seminary) - 21 Hours

Second Year of Language Studies - 6 Hours

Biblical and Theological Studies Electives- 12 Hours

### **Biblical Languages - (6 Hours)**

BL120	Biblical Exegesis	3 hours
BL311	Introduction to Hebrew	3 hours
BL312	Hebrew II	3 hours
BL321	Hebrew III	3 hours
BL322	Hebrew IV	3 hours
BL331	Introduction to Greek	3 hours
BL332	Greek II	3 hours
BL333	Independent Study	3 hours
BL341	New Testament Exegesis	3 hours
BL342	Greek Exegesis II	3 hours

### **Biblical and Theological Studies (12 Hours)**

BI201	Historical Books	3 hours
BI202	Poetical Books	3 hours
BI211	Major Prophets	3 hours
BI212	Minor Prophets	3 hours
BI217	Gospel of John	3 hours
BI219	Synoptic Gospels	3 hours
BI221	Life & Teachings of Paul	3 hours
BI322	Epistles II	3 hours
BI323	Epistles III	3 hours
BI324	Epistles IV	3 hours
BI325	Hebrews	3 hours
BI326	Apocalyptic Writings	3 hours
BI333	Independent Study	3 hours

### **Electives (3 Hours)**

TH212	Apologetics	3 hours
TH333	Independent Study	3 hours
TH431	New Testament Theology	3 hours
TH432	Old Testament Theology	3 hours

### **Music Ministry Minor - 21 Hours**

MU112	Sightsinging	2 hours
MU103	Individual Instruction	3 hours

MU122	Music History & the Church	3 hours
MU211	Music Theory I	3 hours
MU212	Music Theory II	3 hours
MU221	Worship Ministry	2 hours
MU222	Choral Conducting	3 hours

Choose one of the following:

MU321	Hymnody	2 hours
MU322	Multi-media in the Church	2 hours
MU333	Independent Study	2 hours

### **Youth Ministry Minor - 21 Hours**

CE101	Introduction to Christian Education	3 hours
YM201	Foundations of Youth Ministry	3 hours
YM202	Youth Ministry: Models & Methods	3 hours
YM301	Youth Discipleship and Leadership	3 hours
YM302	Contemporary Issues in Youth Min.	3 hours

Choose two of the following:

CE401	Group Ministries	3 hours
SO211	Human Development	3 hours
YM333	Independent Study	3 hours

### **Missions and Evangelism - 21 Hours**

ME101	Introduction to Missions	3 hours
ME102	Strategies for Evangelism	3 hours
ME201	World Religions	3 hours
ME202	Church Growth Studies	3 hours
ME301	The Urban Mission	3 hours

Choose one of the following:

ME302	Global Trends in Missions	3 hours
ME333	Independent Study in Missions	3 hours

### **Christian Education - 21 Hours**

CE101	Introduction to Christian Education	3 hours
CE102	History & Phil. of Christian Ed.	3 hours
CE201	Principles & Methods of Teaching	3 hours
SO211	Human Development	3 hours

Choose three of the following:

CE310	Children's Ministry	3 hours
CE333	Independent Study	3 hours
CE401	Group Ministry	3 hours
CE402	Adult Ministries	3 hours

### **Courses Offered: General Education/Humanities**

CO110	Oral Communication	3 hours
EN101	English Composition I	3 hours
EN102	English Composition II	3 hours
EN110	Classics in Christian Literature	3 hours
HU099	College Study Skills	2 hours
HU120	Introduction to Drama	3 hours
MU101	Introduction to Music	3 hours
PH201	Introduction to Philosophy	3 hours
PH202	Ethics	3 hours
PH204	Critical Thinking	3 hours

### **Biblical Languages**

BL120	Biblical Exegesis	3 hours
BL311	Introduction to Hebrew	3 hours
BL312	Hebrew II	3 hours
BL321	Hebrew III	3 hours
BL322	Hebrew IV	3 hours
BL331	Introduction to NT Greek	3 hours
BL332	Introduction to NT Greek II	3 hours
BL333	Independent Study	3 hours
BL341	New Testament Exegesis	3 hours
BL342	Greek Exegesis II	3 hours

### **Social Sciences**

HI120	Western Civilization	3 hours
PS102	Introduction to Psychology	3 hours
SO202	Introduction to Sociology	3 hours
SO211	Human Development	3 hours
SO222	Marriage & Family	3 hours

### **Natural Sciences**

NS101	College Math	3 hours
NS201	Introduction to Computer Science	3 hours
NS202	Computers & Ministry	3 hours

NS211	Science & the Bible	3 hours
NS212	Origin Studies	3 hours

### **Physical Education**

PE101	Physical Education	1 hour
PE102	Physical Education	1 hour

### **Biblical and Theological Studies**

BI101	Old Testament Survey	3 hours
BI102	New Testament Survey	3 hours
BI111	Life of Christ	3 hours
BI112	Pentateuch	3 hours
BI201	Historical Books	3 hours
BI202	Poetical Books	3 hours
BI211	Major Prophets	3 hours
BI212	Minor Prophets	3 hours
BI217	Gospel of John	3 hours
BI219	Synoptic Gospels	3 hours
BI220	Acts	3 hours
BI221	Life and Teachings of Paul	3 hours
BI321	Epistles I	3 hours
BI322	Epistles II	3 hours
BI323	Epistles III	3 hours
BI324	Epistles IV	3 hours
BI325	Hebrews	3 hours
BI326	Apocalyptic Writings	3 hours
BI333	Independent Study	3 hours
TH210	Charismatic Distinctives	3 hours
TH212	Apologetics	3 hours
TH221	Hermeneutics	3 hours
TH231	Theology I	3 hours
TH232	Theology II	3 hours
TH331	Theology III	3 hours
TH332	Theology IV	3 hours
TH333	Independent Study	3 hours
TH431	New Testament Theology	3 hours
TH432	Old Testament Theology	3 hours

### **Ministerial Studies**

MS201	Principles of Admin. & Org.	3 hours
MS203	Leadership/Teambuilding	3 hours

MS301	Homiletics I	3 hours
MS302	Homiletics II	3 hours
MS310	Ministerial Studies Seminar	3 hours
MS321	Church History I	3 hours
MS322	Church History II	3 hours
MS333	Independent Study	3 hours
MS401	Pastoral Counseling	3 hours
MS412	Ministerial Internship	3 hours
PH202	Ethics	3 hours

### **Music Ministry**

MU101	Introduction to Music	3 hours
MU103	Individual Instruction	1 hour
MU112	Sightsinging	2 hours
MU122	Music History & the Church	3 hours
MU211	Music Theory I	3 hours
MU212	Music Theory II	3 hours
MU221	Worship Ministry	2 hours
MU222	Choral Conducting	3 hours
MU321	Hymnody	2 hours
MU322	Multi-Media in the Church	2 hours
MU333	Independent Study	2 or 3 hours

### **Youth Ministry**

CE101	Introduction to Christian Education	3 hours
CE401	Group Ministries	3 hours
SO211	Human Development	3 hours
YM201	Foundations of Youth Ministry	3 hours
YM202	YM: Models and Methods	3 hours
YM301	Youth Discipleship and Leadership	3 hours
YM302	Contemporary Issues	3 hours
YM333	Independent Study	3 hours

### **Missions and Evangelism**

ME101	Introduction to Missions	3 hours
ME102	Strategies for Evangelism	3 hours
ME201	World Religions	3 hours
ME202	Church Growth Studies	3 hours
ME301	The Urban Mission	3 hours
ME302	Global Trends in Missions	3 hours
ME333	Independent Study	3 hours

## **Christian Education**

CE101	Introduction to Christian Education	3 hours
CE102	History & Phil. of CE	3 hours
CE201	Principles & Methods of Teaching	3 hours
CE310	Children's Ministries	3 hours
CE333	Independent Study	3 hours
CE401	Group Ministry	3 hours
CE402	Adult Ministries	3 hours

## **Humanities**

CO110 - Oral Communication 3 hours

A presentation of the fundamentals and mechanics of speech, including voice, time, force, enunciation and gesture.

EN101 - English Composition I 3 hours

A review of the fundamentals of grammar, including a thorough treatment of the parts of speech and word functions, the structure of the sentence, problems of syntax and other basic skills.

EN102 - English Composition II 3 hours

Instruction in the principles of composition, including the practical aspects of research methods, reference tools and resources, and study skills as they apply to studying God's Word for the writing of a research paper and other themes.

Prerequisite: EN101

HU099 - College Study Skills 2 hours

An introduction to the skills needed to become a strategic learner. Emphasis is placed on how to get the most out of the college experience. Special attention is given to learning styles, setting goals, using the library, developing increased reading and writing skills, improving memory, listening, taking notes, time management and taking objective and essay exams.

HU120 - Introduction to Drama 3 hours

An introductory study in the fundamentals of theater: acting, directing, stagecraft and the application of the arts to the ministry of the church.

MU101 - Introduction to Music 3 hours

Study of time signatures, key signatures, dynamics, tempos; survey of musical styles, both classical and popular; some conducting illustrating musical "feel" and choice of music in program planning.

PH201 - Introduction to Philosophy 3 hours

An introduction to philosophy focusing on an overview of the principle theories of reality, knowledge, and ethics. Emphasis is placed on the perspectives of selected Christian authors as they relate to these theories.

PH204 – Critical Thinking 3 hours

An engagement of the Christian learner through the practice of skills enabling the learner to form objective opinions and to express convictions persuasively and rationally. Topics addressed are: the three main functions of the mind; tools of informal logic; pitfalls of poor reasoning; ways in which language is used in public communications such as politics, the news media, and the entertainment industries; and techniques for forming moral and legal judgments.

Prerequisite: PH201

### **Foreign Languages**

BL120 - Biblical Exegesis 3 hours

This course introduces the student to the languages found in the Biblical text: Hebrew, Aramaic and Greek. Special emphasis is placed on learning to utilize, research and reference materials for maximum benefit.

BL311- Hebrew I 3 hours

The book of Jonah is used to present the basics of elementary Hebrew in simple narrative prose. Students begin working with the Hebrew text of the Old Testament from the outset.

BL312 - Hebrew II 3 hours

A continuation of Hebrew studies beyond the introductory level. Genesis and I Kings are studied at this level.

Prerequisite: BL311

BL321 - Hebrew III 3 hours

More difficult passages from the Old Testament text are used to develop skills in making word studies and doing exegesis. Readings are done in samples of ritual text, poetry, wisdom literature, and prophetic oracles. Prerequisite: BL101, BL102

Prerequisite: BL311 & 312

BL322 - Hebrew IV 3 hours

A continuation of Hebrew III.

Prerequisite: BL321

BL331 - Introduction to Greek 3 hours

A study of the fundamentals of the Koine Greek language, including grammatical and syntactical studies. Special attention is given to building vocabulary.

BL332 - Greek II

3 hours

A continuation of the study of the essentials of Greek grammar. Emphasis is placed upon reading select portions of the Greek New Testament text.

Prerequisite: BL331

BL333 - Independent Study

3 hours

Students are allowed to earn a limited number of credit hours on an independent study basis. Independent studies can only begin upon the recommendation of the department chairperson who may or may not serve as the mentor. Reading, research and written analysis are to be completed within the normal limits of any given term.

BL341 - New Testament Exegesis

3 hours

A disciplined approach to exegesis is examined and implemented with translation techniques practiced.

Prerequisite: BL331 & 332

BL342 - Greek Exegesis II

3 hours

A continuation of BL421 with special attention given to exegetical preaching.

Prerequisite: BL341

**Social Sciences**

HI120 – Western Civilization

3 hours

A history of the main currents of western thought, both Christian and secular, from Greek civilization to the present. The major ideas discussed will be placed in historical context.

PS102 - Introduction to Psychology

3 hours

A study of the various theories in psychology, verifiable principles, and the implications of the discipline of psychology are offered, viewed from a Christian perspective.

SO202 - Introduction to Sociology

3 hours

An introductory course which examines the underlying principles and development of various social structures; including customs and processes and their effect on individuals.

SO211 – Human Development

3 hours

A holistic study of the individual, examining the various areas of development throughout the life-span. Areas of development such as moral, cognitive, physical, psycho-social and others will be examined. Students will gain an understanding of the human personality and the process of growth and development, from a biblical and psychological perspective.

Prerequisite: PS102

SO222 - Marriage and Family 3 hours

A focus on marriage and family life in view of biblical principles, and in light of modern culture, including preparation for marriage and specific marital problems related to child rearing.

Prerequisite: PS102

## **Natural Science**

NS101 - College Math 3 hours

A basic introduction to the concepts and theory of elementary mathematics. Topics include arithmetic, algebra, trigonometry, problem solving, set theory, numeration systems, whole numbers, rational and irrational numbers, and consumer mathematics.

NS201 - Introduction to Computer Science 3 hours

With an emphasis on computers in our world, this course answers elementary questions on the limits and use of computers. No previous experience necessary.

NS202 - Computers & Ministry 3 hours

This course focuses on the advantages of computer use in ministry. Databases, spreadsheets, and word processing software are examined firsthand. No previous experience necessary.

Prerequisite: NS201

NS211 - Science & the Bible 3 hours

The Biblical basis for the natural sciences is surveyed as students briefly explore biology, geology, chemistry, physics, meteorology, etc. The interaction of science with theology and philosophy is examined. Methods include field assignments, experiments, and a museum visit.

NS212 - Origin Studies 3 hours

The subjects of the origins of life and of the universe are examined, and competing theories are discussed and analyzed critically. Students will consider how it all began as they investigate the evidence from biology, astronomy, geology, anthropology, theology and philosophy.

## **Physical Education**

PE101-102 - P.E. Options 1 hour

A physical education activity such as basketball, volleyball, bowling, aerobics, and golf, is offered based upon the semester schedule.

PE333 - Independent Activity 1 hour

A student may choose an independent activity in a particular field of physical development or health.

## **Biblical Studies**

BI101 - Old Testament Survey 3 hours

The books of the Old Testament are analyzed so as to put proper emphasis upon historical events and basic spiritual facts. The outstanding truths of the Old Testament characters and their lives are emphasized.

BI102 - New Testament Survey 3 hours

A comprehensive study of each book of the New Testament, with emphasis on the peculiar message of each book, its relation to other books, and its distinctive contribution to the whole.

BI111 – Life of Christ 3 hours

A prophetic background for the coming of Christ and comprehensive study of His life and ministry as portrayed in the four Gospels. The composition and peculiarities of each of the Gospels are noted.

BI112 - Pentateuch 3 hours

A comprehensive study of the first five books of the Bible. The early history of man is studied with emphases on the creation the flood, the patriarchs, the exodus, the law, the tabernacle, and history.

BI201 - Historical Books 3 hours

The study of the Old Testament from Joshua to Esther which deals with the nation of Israel in its rise, disruption, fall, captivity and restoration. Special emphasis is given to the background for the further study of the prophets.

BI202 - Poetical Books 3 hours

Selected portions of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon are studied in detail regarding divine inspiration, practical teaching, and the various types of Hebrew poetry.

BI211 - Major Prophets 3 hours

A historical, doctrinal, and critical study of the texts of Isaiah, Jeremiah, Lamentation, and Ezekiel, noting the political, religious, and social conditions of their times. The Messianic prophecies and millennial teachings are emphasized.

BI212 - Minor Prophets 3 hours

A historical, doctrinal, and critical study of the texts of the 12 minor prophets and the political, religious, and social conditions of their times, their place in divine revelation and their messages applied to modern life and thought.

BI217 - Gospel of John 3 hours

A study of the most beloved gospel with a view toward outlining, exegesis, and practical application in the life of the Christian.

BI219 - Synoptic Gospels 3 hours  
A study of the synoptic gospels, Matthew, Mark, and Luke, examining their historical, theological and spiritual teachings on the life of Christ. The course will focus on the unity of the synoptic gospels in providing a multidimensional understanding of the ministry of Jesus.

BI220 - Acts 3 hours  
A thorough study of the factual content of the book with emphasis on the work of the Holy Spirit in the origin and growth of the early church. The journeys of Paul are shown in relation to his Epistles.

BI221 - Life and Teachings of Paul 3 hours  
A study of the life of Paul as it is traced through the New Testament writings. Students will examine his conversion experience and subsequent ministry with an emphasis on his mission to the Gentile world. Key biblical themes will be addressed in this course.

BI321 - Epistles I (Romans and Galatians) 3 hours  
An exposition of Romans and Galatians with special attention is given to Paul's emphasis on faith and God's justification of the believer on the basis of Christ's finished work.

BI322 - Epistles II (Prison Epistles) 3 hours  
The books of Ephesians, Philippians, Colossians, and Philemon are considered in light of Paul's theology and prison experience as the books were being written.

BI323 - Epistles III (Church and Pastoral Epistles) 3 hours  
The books of I and II Corinthians, I and II Thessalonians, I and II Timothy and Titus are thoroughly investigated with respect to background and doctrinal teaching.

BI324 - Epistles IV (General Epistles) 3 hours  
An exegetical study of the General Epistles is given. (Includes Petrine writings, I, II, and III John, James and Jude.)

BI325 - Hebrews 3 hours  
The book of Hebrews is examined in light of the exalted Christ, His priestly function, and the "better covenant."

BI326 - Apocalyptic Writings 3 hours  
An exegetical study of Daniel and Revelation. The church of Christ is shown in the light of prophetic truth, its present vocation, character and future glory.

BI333 - Independent Study In Bible 3 hours  
A student can design his or her own study, under the guidance of a faculty member. This study will be research oriented with a particular section of Scripture. Students will present a formal paper upon completion of their study.

## **Theological Studies**

TH210 - Charismatic Distinctives 3 hours  
The subject of spiritual gifts, divine healing and spiritual worship are examined from God's Word with contemporary application.

TH212 – Apologetics 3 hours  
Apologetics deal with the doubts and denials of people living in today's confusing world. Involving both defensive and offensive strategies, the course seeks to equip students with weapons to defend Biblical faith from recurring attacks and to advance a Christian worldview in the 21<sup>st</sup> century.

TH221 - Hermeneutics 3 hours  
The study of the science and art of Bible interpretation. It is designed to establish the principles, methods, and rules by which the true and exact meaning of the Bible is determined. Special attention will be given to the literary styles in Holy Scripture.

TH231 - Theology I 3 hours  
A precise study of Scripture moving toward and including the definition and investigation of theological methodology, concentrating on the subject of revelation.

TH232 - Theology II 3 hours  
This course is based on the precise study of the scriptures and explores the subjects of God, Humankind and Sin.

TH331 – Theology III 3 hours  
This is a systematic treatment of the study of Scripture related to the definition and investigation of Christology and Soteriology.

TH332 – Theology IV 3 hours  
A theological investigation into the subjects of pneumatology, ecclesiology and eschatology.

TH333 - Independent Study 3 hours  
A student can design his or her own study, under the guidance of a faculty member. This study will be research oriented a particular section of theology. Students will present a formal paper upon completion of their study.

TH431 - New Testament Theology 3 hours  
A systematic study of the New Testament writings with an awareness to their historical, cultural and contextual environments and its implications for theological studies.

TH442 - Old Testament Theology 3 hours  
A systematic study of the Old Testament writings with an awareness to their historical, cultural and contextual environments and its implications for theological studies.

## **Ministerial Studies**

MS201 - Principles of Administration and Organization 3 hours

An emphasis on the principles and practices of organizing, administrating, and supervising the Christian Education Program in a local church; includes Sunday School organization, as well as other specific programs, camps, etc. The role of pastor as educator, Christian education board members, and Sunday School teachers are included.

MS203 – Leadership/Teambuilding 3 hours

This course will cover the definition of Biblical leadership, examining its practical application in the ministry field of the student. The definition of leadership will then lead to development of a philosophy of ministry for the student.

MS301 - Homiletics I 3 hours

The structure of a sermon, preparation and delivery of expository, textual and topical sermons. Prerequisite: CO100

MS302 - Homiletics II 3 hours

This course is designed to teach the student proper methodology in sermon presentation. The student is alerted to her particular voice and communication problem and given the opportunity of remedying them. Further study of the expository sermon is also considered. Prerequisite: COM110, MS301

MS310 - Ministerial Studies Seminar 3 hours

Every student will attend this seminar in order to gain practical insights into effective ministry strategies.

MS321 – Church History I 3 hours

The origin of the Christian Church, its expansion through the ancient and medieval periods, up to the time of the Reformation, is examined.

MS322 - Church History II 3 hours

A continuation of the history of the Church beginning with the Reformation, the Counter-Reformation, the Enlightenment through the Modern Period.

MS333 - Independent Study in Ministerial Studies 3 hours

A directed study program in Ministerial Studies for those students who are interested in specialized study of a particular area of their major. Arrangements are to be made in consultation with the Chairman of the department.

MS401 -Introduction to Pastoral Counseling 3 hours

An introduction to the theory and practice of pastoral counseling. The focus is on presenting a foundation, the structure and application of counseling techniques from a Biblical perspective.

MS412 - Ministerial Internship 3 hours

The student will experience a variety of responsibilities in an approved local assembly (either the student's home church or one selected by the department chairperson) under the leadership of the pastor and/or staff member.

PH202 - Ethics 3 hours

A theological study of the moral life; including a discussion of differing philosophical systems, such as situation ethics, humanism, Marxism, utilitarianism, and other schools of thought which have influenced opinions regarding the Church in relation to the state, education, human rights, war and other current issues.

### **Music Ministry**

MU101 - Introduction to Music 3 hours

Study of time signatures, key signatures, dynamics, tempos; survey of musical styles, both classical and popular; some conducting illustrate musical "feel", choice of music in program planning.

MU112 - Sight-singing 2 hours

Study of scales, intervals, triads, and time signatures to facilitate singing at sight.

MU112- 444 Individual Instruction (Instrument/ voice) 1 hour

Individual instruction (instrument/voice) for music majors and non-major. Participation in the semester recital is required. One-half hour lesson each week and one hour practice per day are required. If a school instrument is used, an Instrument Fee is assessed. Odd numbered courses are instrumental, and even numbered courses are voice.

MU122 - Music History & the Church 3 hours

Historical and theological analysis of various church music practices. Study of the masterpieces and composers up to the Baroque Era. Listening and identifying major works of music in this time period; performance attendance required.

MU211 - Music Theory I 3 hours

Vocabulary of music, scales, modes, triads, time signatures, and ear-training rhythmic and melodic dictation; beginning keyboard harmony.

MU212 - Music Theory II 3 hours

Ear-training continued; keyboard harmony; melodic writing, harmonization of the dominant, secondary dominant diatonic seventh chords; elementary part-writing and composition; non-harmonic tones, dictation. Prerequisite: MU211, or consent of instructor and music chairperson.

MU221 - Worship Ministry

2 hours

A study and application of the theology and methodology of biblical worship. Establishment of purpose; leading worship and planning worship services.

MU222 - Choral Conducting

3 hours

The study and practice of techniques of conducting, including conducting patterns, methods of interpretation and rehearsal techniques. Each student is expected to observe and conduct choral rehearsals. Prerequisite: MU201 or consent of instructor and music chairperson.

MU321 - Hymnody

2 hours

A chronological study of hymns incorporating an introduction to instruments and tone color through listening. Stories of hymns; biographies of composers; emphasis on identification of texts and hymns by listening. Prerequisite: MU100 or consent of instructor and music chairperson.

MU322- Multi-Media in the Church

2 hours

This course will train the student in the use of various forms of multimedia that may be used within a worship service or special church event. The course will primarily concentrate on audio, video, lighting, special effects, and various forms presentation equipment such as overhead projection slides and computer generated presentation.

MU333 - Independent Study

2 or 3 hours

Students design their own study based on a desired area of emphasis in the realm of Music. Working under the leadership of a faculty member, with the approval of the Music department, students will engage in a thorough, research oriented study, culminating in a final paper.

## **Youth Ministry**

YM201 - Foundations of Youth Ministry

3 hours

An introduction to youth ministry through the local church and parachurch organizations. Students gain a working knowledge of youth ministry philosophies, strategies, and programming models. Students will study the biblical basis for youth ministry and its strategy.

YM202 - Youth Ministry: Models and Methods

3 hours

A practical study of various models and methods currently being used in the field of youth ministry. Students will investigate various models used both in church and parachurch organizations, analyzing their biblical basis, contemporary validity and long-term effectiveness.

YM301 - Youth Discipleship and Leadership

3 hours

A course designed to meet the growing need for mature youth leaders. Students will learn ways to develop both adult and youth leaders for ministry. Issues such as counseling, effective discipleship methods, and building leaders will be addressed.

YM302 - Contemporary Issues in Youth Culture 3 hours

A study of a relevant issue for the youth culture and generation. This course will provide an in-depth examination of a specific topic which holds great importance for youth ministry.

YM333 - Independent Study 3 hours

Students design their own study based on a desired area of emphasis in the realm of Youth Ministry. Working under the leadership of a faculty member and chair, with the approval of the department, students will engage in a thorough, research oriented study, culminating in a final paper.

### **Missions and Evangelism**

ME101- Introduction to Missions 3 hours

A study of the Biblical basis for missions, from the standpoint of personal church responsibility in carrying out the great commission.

ME102- Strategies for Evangelism 3 hours

The principal of successful personal work is studied. Scripture memorization is required and effective witnessing is demonstrated.

ME201- World Religions 3 hours

Historical and contemporary analysis of the beliefs and practices of the worlds major religious faiths with the exclusion Of Judaism and Christianity. Studies include Hinduism, Buddhism, Islam and African tribal religions.

ME202- Church Growth Studies 3 hours

Presentation of ministry resources needed to plant and/or grow local churches in response to the Great Commission.

ME301- The Urban Mission 3 hours

An assessment of the needs of urban communities and the development of a means to provide solutions to the problems and challenges of urban evangelism.

ME302- Global Trends in Missions 3 hours

A survey of the recent trends within world missions. Current issues surrounding political, theological and ideological convictions are studied.

ME333- Independent Study in Missions 3 hours

In consultation with the instructor, the student designs their own study in missions. Under the leadership of the instructor and the department chair, students engage in a thorough, research-oriented study that culminates in a written evaluation of their learning.

## **Christian Education**

CE101 - Introduction to Christian Education 3 hours

An introduction to the total educational ministry of the local church and its biblical foundations, organization, and history is given; an emphasis on how the Christian Education Program is integrated into the goals of the local church; a view of Christian education materials and resources; and learning how to evaluate, establish goals, and analyze achievements of a Christian Education Program are included.

CE102 - History & Philosophy of Christian Education 3 hours

An in depth study of the history of Christian education, particularly the existence of the Sunday School Program. Also, a view of Christian education, in terms of its philosophical roots is contrasted with other educational views which stem from non-Christian ideologies.

Prerequisite: CE101

CE201 - Principles & Methods of Teaching 3 hours

A study of various methods of instruction in light of situational needs, using the Master Teacher as an example; includes a study of the spiritual-moral state of the instructor, as well as the students, necessary before learning can take place.

Prerequisite: CE101

CE310 – Children’s Ministries 3 hours

Special emphasis on methods for how to effectively teach and minister to children in the local church; includes understanding of their particular spiritual-psychological state and needs.

CE333 - Independent Study 3 hours

Students design their own study based on a desired area of emphasis in the realm of Christian Education. Working under the leadership of a faculty member, with the approval of the Christian Education Department Chairman, students will engage in a thorough, research-oriented study, culminating in a final paper.

CE401 - Group Ministry 3 hours

A study of various group ministries currently used by the church. How to incorporate and execute the formation of small groups along with special attention given in directing special interest or needs groups.

CE402 – Adult Ministries 3 hours

A study of the various age differences related to adulthood in the church. Ministry to adults includes single adult college students to senior citizens and all the dynamics that each group entails. This course explores the differences in adult learning theories seeking a means to effectively impact and disciple adult followers of Christ.

## Administration

The day-to-day operations and decision making of the college is handled by the administration which consists of the offices of President, Academic Dean and Financial Administrator. School policies regarding student life, calendar activities, program offerings, and faculty assessments are handled by the administration, under the leadership of the Board of Directors.

President	Harry Schmidt
Academic Dean	Wayne Wachsmuth
Director of Student Services	LeRoy Graham
Director of Library Services	Christopher Ullman
Assistant Librarian	Donna Schmidt
Director of Finances	Roger Stevens
Director of Admissions	James Spenner
Student Records	Jeanna Wilson
Recruitment/Events Coordinator	Steven Hornback

## Board of Directors

The Board of Directors is entrusted with the spiritual oversight and legal governance of Christian Life College. The Board is made up of qualified leaders and businessmen in the community who are dedicated to the goals and purposes of the college.

Dr. Daryl Merrill, Sr. Chairman Des Plaines, IL	Mr. Terry Graham South Sioux City, NE
Rev. Harry Schmidt President Wheeling, IL	Mr. Ernest Mall Niles, IL
Rev. Warren Heckman Secretary Madison, WI	Mrs. Ella Meade (Honorary) Des Plaines, IL
Mr. Lars Svensson Treasurer Huntley, IL	Rev. Leland Paulson George, IA
Rev. Robert Anderson (Honorary) Seattle, WA	Rev. Al Penniman Rockford, IL

Dr. Robert Cornwall  
Scottsdale, AZ

## **Faculty**

### **Administrative Faculty**

Daryl Merrill, Sr. (1954)  
President (1981-1996)  
B.S. Theology - Southwestern College  
B.A. Sociology - University of Illinois  
M.A. History - Northeastern Illinois University  
Graduate Studies  
Pastoral Ministry

Harry Schmidt (1978)  
President (1996)  
B.Th. Theology - Chicago Bible College  
Olivet Nazarene University - Graduate Studies  
The King's Seminary - Graduate Studies  
Pastoral Ministry  
Missions

Wayne Wachsmuth (1987)  
Academic Dean (1996)  
B.S. Ministerial Studies - Bethany Bible College  
M.A. Christian Thought - Trinity Evangelical Divinity School  
Ph.D. Studies in Education - Trinity International University  
Pastoral Ministry  
Missions

### **Full-Time Faculty**

Paul Ferguson (1984)  
B.S. Biology & German  
University of Tulsa  
M.A. Old Testament - Wheaton College  
M.Div. - Wheaton College  
Ph.D. Hebrew Bible - Chicago Theological Seminary  
Pastoral Ministry  
Missions

Christopher Ullman (1989)  
B.A. Humanities – Sangamon State University  
M.A. Christian Thought – Trinity International University  
M.L.S. Studies – University of Illinois, Champaign-Urbana

LeRoy Graham (1999)  
B.A. Speech & Drama – Morningside College  
M.S. Ed Psych. & Counseling – University of Nebraska at Kearney  
Ed.D. Studies – University of South Dakota

### **Part-time Faculty**

Fred Joob (1985)  
B.A. Studies in Religion - University of Michigan  
M.Div. (Christian Ed.) - Trinity Evangelical Divinity School  
Pastoral Ministry  
Missions

Daryl Merrill, Jr. (1993)  
B.A. Pastoral Studies - Christian Life College  
M.A. Practical Ministries - Cincinnati Bible Seminary  
M.R.E. - Cincinnati Bible Seminary  
Graduate Studies  
Pastoral Ministry

Cynthia Graham (1999)  
A.A. General Studies - Longview Community College  
B.S. Music Education & Music Ministry - William Jewell College

### **Adjunct Faculty**

Tony Brown (2003)  
A.A. - Iowa Central Community College  
B.A. Music - The University of Northern Iowa

Philip Herman (2003)  
B.S. Social Work & Minor in Psychology - Taylor University  
M.Div. (Urban Emphasis) - Trinity International University

Carl Johnson (2000)  
B.S. - Oral Roberts University  
M.Div. - Gordon-Conwell Theological Seminary  
Pastoral Ministry  
Missions

Janet Johnson (2003)  
A.A. - Hannibal-LaGrange College  
B.M.E. - Oklahoma Baptist University  
M.M. - Northern Illinois University

Floyd Nicholson (1967)  
B.Th. - Chicago Bible College  
Pastoral Ministry

Bruce Price (2003)  
B.A. - Toledo Bible College  
M.A. - Governor's State University

Camille O'Quin (2003)  
B.S. - University of Illinois AT Urbana-Champaign  
M.A. - Northwestern University

James Revelle (1998)  
B.Th. Theology - Chicago Bible College  
Graduate Studies - Olivet Nazarene University and The King's Seminary  
Pastoral Ministry

George Thomas (1985)  
B.S. Chemistry - Portland State University  
M.S. Teaching - Portland State University  
M.A. Theology - Olivet Nazarene University  
Pastoral Ministry

Eldon Tracy (1995)  
B.A. Bible - Central Bible College  
M.A. Biblical Languages - Assemblies of God Theological Seminary  
Pastoral Ministry  
Missions - Feeding Children Worldwide

Garret Vanderkooi (1997)  
A.B. Chemistry - Calvin College  
Ph.D. Biochemistry - University of Rochester  
Graduate Studies - Fuller Theological Seminary  
Missions - Soddo, Ethiopia

LuAnn Wachsmuth (1993)  
B.A. Physical Education - Luther College  
M.S. Special Physical Education - University of Wisconsin, LaCrosse